



**OREGON  
STATE  
TREASURY**



# Inside the Vault

**State Agency Edition**

## Updating Signature Authorization Forms

[Treasury Policy 02.18.10](#) requires that agencies submit annually, each January, new signature authorization forms for each Treasury Account (formerly Suspense Account). Treasury also will be requiring agencies to update electronic funds transfer (EFT) authorized signers. These updates ensure that Treasury is able to process your transactions in a timely manner, especially as many state employees continue to work remotely.

Treasury will send instructions soon to existing authorized signers explaining how to update these forms. Failure to submit the required forms by the deadline could result in revocation of disbursement authority and otherwise delay your payments.

## Upcoming Holidays

Due to Christmas, Treasury, the Federal Reserve, and financial institutions will be closed Monday, December 26. Customer statements and files will not be produced for December 26 due to the closures. In addition, ACH files sent to Treasury after the deadline on Friday, December 23, will be sent to the bank on Tuesday, December 27, and must have an effective date of December 28 or later.

Additionally, Treasury, the Federal Reserve, and financial institutions will be closed Monday, January 2, due to New Year's. Customer statements and files will not be produced for January 2 due to the closures. In addition, ACH files sent to Treasury after the deadline on Friday, December 30, will be sent to the bank on Tuesday, January 3, and must have an effective date of January 4 or later.



## Interest Rates

Average Annualized Yield	
November	2.6750%
Interest Rates	
November 1–15	2.50%
November 16–30	2.85%

## New Employee

Sarah Berg recently joined the Finance Division as a Business Analyst supporting our Cash Management Improvement and Renewal Program (CMIRP). Sarah has worked in other areas at Treasury for more than 26 years including most recently in IT where she coordinated changes, managed upgrades, and prepared business analyses and documentation.

## Service Spotlight

**Account transfer** is a method of transferring funds between accounts at Treasury, including Local Government Investment Pool accounts. Depending on the types of accounts involved, agencies can initiate an account transfer through Treasury-provided systems, agency-provided systems, the Statewide Financial Management Application (SFMA), or via paper form. If you are interested in evaluating your business needs and available options, or have questions regarding electronic payment methods generally, contact Customer Solutions at [customer.solutions@ost.state.or.us](mailto:customer.solutions@ost.state.or.us).

## ACH Risk Assessments

The annual deadline for completion of ACH Risk Assessments is January 31. Treasury recently sent instructions about the risk assessment process to agency ACH contacts. If you are an ACH contact for your agency and did not receive an e-mail, please contact Customer Solutions at [customer.solutions@ost.state.or.us](mailto:customer.solutions@ost.state.or.us) with your agency name and contact information. We will ensure that the assessment information is forwarded accordingly.



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